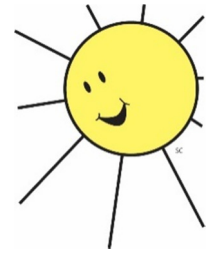


Sunshine Corners COVID-19 Update 11/1/22



Temporary Hours of Operation: 6:45 am – 5:45 pm

Masks: Not required unless the Community Level is high and masking is required.

Drop off Procedures:

- 1) Parents are able to enter the building and drop children off at their classroom
- 2) Upon entry please use the hand sanitizer to clean your hands and your child's hands. If you prefer to wash hands with soap and water, that can be done using the bathroom sinks.
- 3) Please be conscientious about sending sick children to Sunshine Corners. Your child SHOULD NOT attend if he/she has any of the following symptoms: fever of 100.4 or higher, cough, sneezing, wheezing, rash or unusual spots on child's body. They should not attend if he/she has a positive COVID test .
- 4) Any child with fever of 100.4 or higher will be sent home and asked to be fever free for 24 hours. Any combination of the other symptoms may be a reason to send a child home. It is extremely important that you share accurate information with us. The decision as to whether a child can stay will be based on current information and what you have shared with us in recent days.
- 5) Parent sign in sheets will be located at the entrance to the child's classroom. Sign child in and then drop your child off in their classroom.
- 6) We ask that parents exit the building through the play yard door which is the down the hallway beyond the Toddler One room. Only parents will be using that door in the morning hours. Exit through the door and out through the gate in the play yard.
- 7) If a car seat must be left for a different pick up person, please leave it at the check in station where it will remain until pick up at the end of the day. Please be sure it is clearly labeled with your child's name.

Pick up Procedures:

- 1) Please enter through the front entrance, apply hand sanitizer to your hands, check the board in the front lobby to see if your child is somewhere besides their classroom and proceed to your child's room.
- 2) Sign your child out on the parent sign in/out sheet located at the classroom and announce your arrival so the teachers can prepare your child for departure, gather your child and their belongings and exit through the front door.

Staff: Will enter through the rear entrance and follow the same illness guidelines as the children and not attend when feeling ill.

Backpacks/bags and extra clothing: Please be sure your child has their backpack/bag on a daily basis. Your child's naptime things and seasonal changes of clothing will be kept in the backpack/bag. It is very important that your child has extra clothes from home.

Please do not send toys from home. One stuffy/lovey is acceptable for naptime and should be kept in the backpack/bag.

Classroom changes: Most changes made in the classroom for COVID have been changed back. There are still fewer toys in most rooms because we disinfect all of our toys everyday.

Mealtimes: The food for snacks and lunch will be prepared in our kitchen by one person each day. The food will come to each classroom and be served to the children by teachers who are wearing gloves. Staff and children will wash hands before and after eating. Any item on a cart that has been in a classroom will be disposed of or washed and disinfected before the next meal.

Parents of infants will continue normal procedure for bottle preparation each day. Please send these bottles in a bottle bag. Bottles will be placed in the refrigerator until empty at which time they will be returned to the bottle bag and sent home at the end of the day.

We ask that the water fountain not be used in a manner where you put your mouth to the spout. We are providing paper cups to be used and disposed of after each use at the water fountain.

Birthday treats may be sent to help celebrate your child's birthday. We are asking that the treat be individually wrapped for each child. We are also a nut free center so no peanuts, peanut butter or other nuts should be in the treat.

Bathroom time: Children will be taken to the bathroom with their class and in smaller group sizes depending upon the time of the day. All staff and children hands will be washed thoroughly and children will stay with staff until all children are done then return to their classroom. Bathroom sinks and toilets will be disinfected throughout the day.

Nap Time: Children will be intentionally spaced 6 feet apart from each other. Naptime items will be stored in backpacks/bags until naptime when they will be used and then returned to the backpacks/bags for the next day. Items will be sent home in backpacks/bags on the child's last day of the week to be cleaned and returned for the following week. Sheets are being kept on mats/cots during the week. At the end of the week, mats and cots are disinfected. All naptime items MUST fit in the backpack/bag that is sent and that bag must securely close. Please keep that in mind when considering what is being sent for naptime.

Outside play: We will encourage outside play and create a schedule for the tot lot and play yard as well as use the surrounding outside play spaces on the property. Staff and children will wash hands when returning from outside play before returning to their classroom. If necessary for cool mornings and air conditioned classrooms, we ask that you send a sweatshirt for your child that can be left here during the week and sent home at the end of their week.

Cleaning and Disinfecting: Frequently touched common area surfaces will be disinfected regularly; toys and surfaces in classrooms will be disinfected during and at the end of the day.

Daily Communication: All families will continue to receive a daily communication sheet for each child to let them know about their day. In an effort to keep a flow of parents in and out of the building, we will ask that you continue to use the blank portion at the bottom of the communication form to share notes or concerns for your child's teacher each day.

IT IS OUR GOAL to continue to follow OCDEL/DHS/CDC mandated guidelines in order to keep our children, families and staff safe and healthy. We are also working to make the day familiar, fun and educational for your child as we always have. The teachers will write lesson plans and provide activities as normal. Children will have outside play as weather allows.